




Moretele Local Municipality is an equal opportunity affirmative action employer, and hereby invites Suitably qualified and experienced persons for appointment in the under mentioned post. No applications will be accepted without certified copies of qualifications as set out below. 

## ADVERTISEMENT OFFICE OF MUNICIPAL MANAGER

**Post : FMG Finance Graduate Intern X 2**

**Stipend/Salary: Remuneration Package - R120 000.00**

**Condition of Employment: 3 YEARS FIXED TERM CONTRACT**

### **Minimum Requirements: -**

Grade 12 a three-year Bachelor's Degree or National Diploma with major concentrations in Economics, Accounting or Finance, Internal Auditing or Risk Management. Applicants must be currently unemployed and resides within Moretele Jurisdiction.

### **Key Performance Areas: -**

- Performs reconciliations
- capturing of financial transactions
- Performance financial reports within Budget and Treasury department/ Internal Audit.

### **Areas that may be covered during internship program:**

Supply Chain Management; Assets Management; Budget and Reporting; Expenditure; Salaries Unit; Revenue management and Internal Audit

Application letter, Detailed Curriculum Vitae and Certified copies of Qualifications should be forwarded to the Human Resource Directorate, Private Bag X367 MAKAPANSTAD 0404. All Enquiries related to these posts should be directed to the Human Resource Manager at (012) 716 1300, Ext. 1319.

Faxed and e-mailed applications will not be considered. If you do not hear any response from us within 30 days, please consider your application as unsuccessful. Communication will be limited to shortlisted candidates only.

**CLOSING DATE: 28 FEBRUARY 2020**

**Mr B.T. Makwela**

**Acting Municipal Manager**

